

Vision System Evaluation & Improvement Committee
Meeting Minutes for Friday, February 22, 2002
State Emergency Medical Services Authority
1930 9th Street,
Sacramento, California
10:00am – 3:00pm

I. Introductions

Members Present: Steve Andriese, Marie Harder, Bob O'Brien, Charla Jensen, Craig Stroup, Gary Hinshaw, Ed Armitage, Bonnie Sinz, Larry Karsteadt (by phone) and Cathy Ord (by phone).

Non-Members Present: Miranda Swanson and Andrea Zeboski.

II. Approval of December 2001 Meeting Minutes

The minutes were approved by consensus.

III. Agenda

?? **Update on *Discovery Protection for EMS QI* Legislation**

1. The State was going to sponsor the legislation, but at the last minute was not able to do so. Bob O'Brien offered the Cal Fire Chiefs to sponsor the legislation.
2. Cal Fire Chiefs has expressed a strong desire to sponsor the legislation. Within the next two weeks, an answer will be given from Ray Navarro at Cal Chiefs.
3. Steve expressed concern that the legislation will be tagged on with other legislation that is controversial.

?? **EMSA 101 and 103 Guidelines Revision Process**

1. The subcommittee has not yet reviewed the assigned guidelines. He faxed in his first draft of the comments, which was distributed to the group to review.
2. For the next meeting, the comments from the sub-committee will be brought to the group.

?? **Approval of EMS System / Plan Appraisal Format**

1. The format was approved at the last meeting, except for the last section.
2. Steve explained the general format. A template of the EMS Plan Update was used in developing the document. The format will give the evaluators a chance to look at what needs to be done with the EMS Plan.
3. The EMS System / Plan Appraisal Format was approved to be added into the LEMSA Assessment document.

?? **Approval for Forward Completed *LEMSA Assessment* to Governance**

1. It was approved by consensus to send the document to the Governance committee.
2. Steve will take the LEMSA Assessment document to the Governance Committee, and they will look at the cost, its direction, and implementation. If necessary, it will come back to Vision Group D for revision.

?? **Presentation of *Proposed EMS Data Set* for Internal Approval**

1. The EMS Data Set comment period is over for the Vision members. Bonnie received only limited response.
2. Bonnie distributed the comments. The key issues were outlined regarding NFIRS and HIPAA
3. Bonnie and Ed answered various questions from the committee concerning constituency groups' perceptions and concerns.
4. It was proposed to move forward for public comment.

?? **Presentation of *EMS Performance Indicators* for Internal Review**

1. Craig distributed the EMS Performance Indicators.
2. EMDAC members, Data and Paramedic Task Force, and CSFA reviewed and gave input on the core quality indicators.
3. Craig will send out a coversheet with an explanation, core indicators, detail sheets, examples of completed indicators, and optional indicators to the list server by March 8. Comments will be due back to Craig by March 19.
4. It was also discussed whether or not the indicators should be available to view on the EMSA website.

?? **Presentation of *Proposed QI Guidelines* for Internal Review**

1. The Paramedic Task Force is still reviewing the guidelines for QI. They meet every month, with every other meeting dedicated to QI topics. Previously, they have discussed definitions and preparations. At the next meeting on March 5, they will discuss staffing issues.
2. Bob commented that this process should continue after the Vision project is complete with members of Vision Group D joining the Paramedic Task Force.

?? **Bringing the Data Set, Indicators and CEMSIS to Constituency Groups**

1. Marie presented the CEMSIS PowerPoint presentation to the committee, which will be presented to the constituency groups.
2. Overall, everyone was pleased with the presentation.
3. The presentation will be sent to the constituent representative from each group with a 60-day comment period. By May 15, all comments should be given to Vision Group D to be reviewed at the next meeting.

?? **Assignments**

1. Craig will send out the indicators package by March 8.
2. Charla will add Gwen Jones to the list-server.
3. Steve will talk to Lawson Stuart about the CEMSIS presentation to CAA.
4. Bonnie will bring the projector to the EMSAAC and EMDAC meetings for the CEMSIS presentation.
5. Larry will call Karl Sporer and Gwen Jones for time slots at the EMDAC and EMSAAC meetings to present the CEMSIS presentation.

IV. Future Meeting Dates

The next meeting is scheduled for Friday, June 14 from 10:00am – 3:00pm at the EMS Authority.